Board of Directors Meeting

Wednesday, June 17, 2015

**Present: Location:**

Mike Caines, President Winter Garden Police Station

Staci Blair, Secretary

Larry Blair, Treasurer

Josh Caines, Board Member

Tony Blair, Board Member

Mike Caines called the meeting to order at 7:07 p.m. Roll call was taken and immediately began to address meeting agenda. Five members present. Branden Stephan and Jim Gallagher were not present as they were out of town and had no specific issues to discuss. Minutes were read from board meeting on April 22, 2015. Mike motioned to approve minutes. Larry seconded the motion. All in favor. None opposed.

Winter Garden police officer, Officer Sarah Price was present. She addressed the previous issues addressed at the April 22, 2015 meeting to make sure they were resolved. Winter Garden Police have increased patrols to help with the community’s concerns. Tony Blair asked about having a speed bump placed onto S. Timbercreek Drive to reduce the speeding traffic coming in and out of Lake Cove Pointe. Officer Price stated that it must be permitted and a traffic study must be complete. She will place the request for the study to be done.

Officer Price updated the board with the crime rate for our surrounding area within the last 60 days. No crimes had been reported to the Winter Garden Police even though the board knew of 2 vehicle thefts and a bicycle theft within the last month. Officer Price addressed the concerns and importance of our community reporting these incidents which allow the police to increase patrols and be aware of what incidents are happening. Officer Price reminded the board of the upcoming Citizen’s Police Academy in October. It is free and includes dinner for all attendees. No further issues to discuss with Officer Price and she left the meeting accordingly.

Larry Blair addressed the board with the latest financial update. A deposit was made on May 20, 2015 of $180.00 bringing the account balance to $1395.00. Seventeen homeowners are still outstanding for 2015. Past due notices and 2015 second reminder notices are going out this week. The board unanimously agreed to send out six past due notices by certified mail. These homeowners are in extensive arrears. All other notices are sent via regular USPS mail. The board will address if 3rd notices have to be sent and how to address them.

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Lawn maintenance was readdressed for the front entrance and the island. West Orange Properties provided a quote for $100.00 per month. Mike motioned to approve West Orange Properties. Josh seconded the motion. All in favor. None opposed. West Orange Properties will provide liability insurance and will begin on July 1, 2015.

Mike gave us an update as to the tree removal on S. Timbercreek Drive. The City of Winter Garden is short staffed and has not been able to get to this removal. Mike will check the status and see if he can get moved up on the schedule. Larry asked about the tree trimming of the front entrance way. He proposed renting the appropriate equipment and the board work together to get this work completed. It would be $280.00 to rent the equipment, however, Larry has additional tree work to be done on his property and offered to split the cost with the association in order to save additional monies. Mike seconded the motion. All in favor. None opposed. Larry will schedule the rental and for work to be completed by the board.

Josh motioned getting security camera’s installed on the front entrance sign to help with any crime related issues. Discussion. The cost proposed is approximately $100.00. Josh will provide a quote for the board’s review. Larry seconded the motion. All in favor. None opposed.

The board received a homeowner’s home improvement request. This request came from 401 N. Timbercreek Drive. The homeowner’s propose taking down the back deck and replacing with concrete. Larry made the motion to approve. Mike seconded the motion. All in favor. None opposed.

Staci motioned to place some community events on the calendar in the near future. Board had a discussion to schedule a Labor Day community gathering from 5 to 7 p.m. at the cul-de-sac on Bayside Avenue. The association will provide hamburgers, hotdogs, water, and juice. The homeowners are welcomed to bring any additional items. Mike seconded the motion. All in favor. None opposed.

Next meeting of the board members for August 19, 2015 at 7:00 p.m. Mike motioned to adjourn meeting. Staci seconded the motion. All in favor. None opposed. Meeting was adjourned at 8:10 p.m.

Prepared by Staci Blair, HOA Secretary